

<b>DIVISION OF MINES</b>	<b>CHAPTER: IX Certification</b>
<b>PROCEDURES MANUAL</b>	
	<b>PROCEDURE NO: 1.09.04</b>
	<b>ISSUE DATE: January 1, 1997</b>
<b>SUBJECT: Certification Requiring</b>	<b>LAST REVISED:</b>
<b>On Site Observation</b>	

## **OBJECTIVE AND INTENT**

To provide on site observations of critical tasks which need to be demonstrated prior to certification to ensure that the miner is knowledgeable and capable of performing the tasks safely and competently.

## **GENERAL**

1. The DM representative assigned to observe the candidate for certification must be trained and experienced in the tasks being observed.
2. A check list detailing the critical tasks being evaluated during the on site observation is to be used and signed by the DM representative. This check list will be forwarded to the Regulatory Boards Administrator as the basis for awarding the certification or recommending further training.

## **PROCEDURE**

1. Hoisting - After passing the hoisting exam, written permission on company stationery, signed by a company official, must be obtained from the mine to have on site observation. The request is sent to the certification section. The certification section will make notification to schedule the observation once all other certification requirements are met.
2. Automatic Elevator Operator - No written examination required. Permission in writing, on company stationery, signed by a company official, must be obtained from the mine to have on site observation. The request is sent to the certification section. The certification section will make notification to schedule the observation once all other certification requirements are met.
3. Gas Detection - Gas detection may be administered at the mine site, training location, or as part of the regularly scheduled examination at Keen Mountain and Big Stone Gap. This observation requires a demonstration of knowledge in calibration, general maintenance, and use of instruments to be used for detection of methane and oxygen deficiency.